



# Handy Reminder






## One-Time Reminders

Life is so fast! There are so many tasks you should do from day to day... You should always keep in mind something important. How to deal with them? There are a lot of ways to solve this problem, but there is a simple way to track tasks and events in Confluence. All you need is the [Handy Reminder](#) macro from Handy Macros for Confluence.

Date	How does it work?
28 Jan 	One-time reminder
10 Feb 	One-time reminder that has already triggered

## Periodic Reminders

But what if your task repeats every year? No problem, just create a periodic reminder!

Date	How does it work?
5 May 	Remind once a year. Congratulate your friend or colleague on his or her birthday!
25 Jun 	Remind once a month. Don't forget to send your monthly report!
25 Sep 	Remind each work day. Don't miss your daily meeting!
16 Oct 	Remind once a week, but stop reminding 16 Oct 2021. Remind yourself to send your weekly report until the end of the project.
25 Dec 	Temporarily disabled reminder

## Group Reminders

Need to remind your colleagues about something? It's very simple - just add individual users and groups as recipients. Click the reminder icon below and try to add "reminders" group to the list of recipients.



## Try other features

Take advantage of the other macros bundled within Handy Macros add-on. Click any of the buttons below to check out their capabilities.

[Handy Status demo](#)

[Handy Page Diff demo](#)

[Handy Reminder demo](#)

[Handy Carousel demo](#)

[Handy Button demo](#)

[Handy Timestamp and Handy Date demo](#)

[Try add-on free!](#)